

**PORTSMOUTH WATER AND FIRE DISTRICT**

**1944 East Main Road, Portsmouth, Rhode Island**

**401-683-2090**

**ADMINISTRATIVE BOARD MEETING**

**AGENDA**

**Page 1 of 2**

**May 21, 2013**

**7:00 PM**

**1. OPENING BY CHAIRMAN AND ROLL CALL**

**2. OPENING OF TAX ASSESSOR'S MEETING FOR THE PURPOSE OF  
CANVASSING**

**3. GUESTS**

**4. CORRESPONDENCE**

**5. MINUTES OF MEETINGS**

**A. Approve Administrative Board Meeting Minutes of February 19,  
2013**

**B. Approve Administrative Board Meeting Minutes of April 16, 2013**

**C. Approve Administrative Executive Session Meeting Minutes of  
January 15, 2013**

**D. Approve Administrative Executive Session Meeting Minutes of February 19, 2013**

**E. Approve Administrative Executive Session Meeting Minutes of March 19, 2013**

**F. Approve Administrative Executive Session Meeting Minutes of April 16, 2013**

**G. Extend the Period for Public Filing of Minutes Until the Next Meeting for Preparation and Review by the Board**

## **6. UNFINISHED BUSINESS**

**A. Health Insurance Coverage for Employee on Medical Leave**

## **7. NEW BUSINESS**

**A. Approve Payment of Bills Listed**

**B. Budget to Actual**

**C. 2013 Election**

**1) Certify Nomination Papers**

**2) Approve News Release**

**3) Approve Ballot**

**4) Appointment of Moderator Pro Tem**

## **8. REPORT FROM GENERAL MANAGER**

**A. Water Service Application Approvals**

**1) APEnterprises, LLC, Map 52, Lot 2**

**2) Potomac LLC, Map 31, Lot 127**

**B. Demand Report**

**C. Operations Report**

**CONTINUED**

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**REPORT FROM GENERAL MANAGER - Continued**

**D. Project Engineer Quarterly Report**

**1) AMI Project Update**

**E. Water Quality – Update**

**1) TTHMs**

**2) Request Authorization to Seek Extension for Compliance with  
Stage 2 Disinfectants/Disinfection Byproducts Rule**

**F. Newport Water Department WTPs Project – Update**

## **G. RI-DOT Project – Update**

**1) West Main Road**

**2) Bristol Ferry Road**

## **H. Legislation – Update**

**I. Request for Auxiliary Connection, 23 Baker Road**

**J. Water Resources Board – Demand Management Strategy Approval**

**K. Trust Health Pool Distributions – Recommend Lump Sum Payments in Form of a Check**

**L. Project Priority List Application for Union Street Pumping Station Replacement**

**M. AWWA Water utility Advisor – Information Only**

## **9. REPORT FROM LEGAL COUNSEL**

## **10. ADJOURNMENT OF TAX ASSESSOR'S MEETING**

## **11. EXECUTIVE SESSION 42-46-5 (a) (1), (2)**

**A. Personnel: 42-46-5 (a) (1): Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.**

**B. Litigation: 42-46-5 (a) (2)**

**1) Newport Water Department – PUC Docket #4243 – Multi Year Rate Plan**

**2) Newport Water Department – PUC Docket #4355 – Application to Change Rates**

**3) Newport Water Department – Contract Negotiations**

**C. Vote Regarding Disclosure of Votes and Disposition of Minutes**

**D. Adjourn Executive Session**

**12. RETURN TO OPEN SESSION**

**A. Disclosure of Executive Session Votes and Disposition of Minutes**

**13. ADJOURNMENT**

**Posted – 05/17/13**

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**